

Privacy policy

Last update: 23.03.2023

We apply the highest attention to the importance of the protection of your personal data. Therefore, we only collect data for our procedure that is necessary for the functional use of our procedures.

In this data protection policy, we explain to you which data is collected and processed through our procedures.

Processing and purpose of use of personal data

Data processing Active Directory

Your personal master data is determined on the basis of the Personal Management Systems, the global user directories (Active Directory) and from the administration interfaces available to you (e.g. User Self Administration and profile settings of the respective procedures).

This data is required to enable you to use privateBase and to ensure authorization-controlled access to applications and content.

This data is deleted when the master data from the Personal Management System is no longer transmitted.

Data Processing Microsoft Multi-Factor Authentication (MS MFA)

In order to use the group standard login procedure for privateBase, the following data is stored and processed by the system:

LH Group Login logon name (UPN), telephone number, first and last name, eMail address.

This data is used for logon with Microsoft multi-factor authentication, identification and authorization control. The deletion of this master data takes place according to the valid sets of rules of these underlying systems.

Data processing classifieds

To enable the use of classified ads, the following data is stored and processed by the system when a classified ad is created:

U-number, department, telephone number, eMail address and pictures.

Classified ads created by you will be deleted including your given contact data and attached pictures immediately after the end of the term of the classified ad.

Data processing server logs

When you use our procedures, we collect and store certain data in server logs for operational reasons. This log data is kept for statistical evaluations for the purpose of operation and security in accordance with legal requirements for a certain period of time and then automatically deleted.

Cookies and web analytics tools

Cookies are small files that are stored on your data carrier and that store certain settings and data for exchange with our procedures via your browser. Most of the cookies we use are deleted

from your hard drive at the end of the browser session (session cookies). Session cookies are needed, for example, to offer you login information across multiple pages.

For statistical purposes, parts of the procedures including their contents are analyzed with regard to the frequency and origin of the call. User data is only processed in anonymized form.

This statistical data is kept for a certain period of time in accordance with legal requirements and then automatically deleted.

Legal basis

Legal bases are the fulfillment of the contract within the scope of Art. 6 para. 1 p. 1 lit. b DSGVO, as well as our legitimate interests according to Art. 6 para. 1 p. 1 lit. f. DSGVO -to ensure IT security.

Rights of the data subject: Information, correction, deletion and blocking, right to object

We are committed to fair and transparent data processing. For this reason, it is important to us that data subjects - insofar as the respective legal requirements are met - can exercise not only their right to object, but also the rights listed below:

- Right to information of the data subject, Art. 15 GDPR
- Right to rectification, Art. 16 DSGVO
- Right to erasure ("right to be forgotten"), Art. 17 GDPR
- Right to restriction of processing, Art. 18 DSGVO
- Right to data portability, Art. 20 DSGVO
- Right to object, Art. 21 DSGVO

Please note that if you still have access to the procedure and its profile settings and/or administration interfaces, you can view, correct and delete your personal data yourself. You have the possibility to revoke individual classified ads at any time by deleting the ad yourself.

You can exercise your right of objection at any time without giving reasons and revoke the granted declaration of consent with effect for the future. Please note that a general objection to the processing of your personal data is only possible via the termination of the business relationship, thus via a cancellation of the service on your part. This means that you cannot continue to use the procedure in the event of an objection.

If you wish to exercise your right, please send an e-mail to:

Group Privacy Officer for the Lufthansa Group
Hans-Joachim Arnold
German Lufthansa AG
E-mail: datenschutz@dlh.de

Job processing

Access to the data is only granted to authorized persons of the parties involved and to the extent necessary for processing.

In order to ensure proper commissioned processing, a contract for commissioned processing has been concluded between Deutsche Lufthansa AG and all parties involved. This contract stipulates that all parties involved must process the personal data in accordance with instructions. Responsibility for proper data processing lies with Deutsche Lufthansa AG. The other parties will only act in a supporting role in the commissioned processing. Through this contract, Deutsche Lufthansa AG ensures that data processing is carried out properly and that all parties involved comply with the obligations applicable under the EU Data Protection Regulation.

Data controller

Deutsche Lufthansa AG
Venloer Straße 151-153
50672 Cologne
Germany

Changes to this privacy notice

We will update this notice from time to time. In your own interest, reading the privacy notice from time to time is recommended to keep you informed about how we protect your data. By using this procedure, you agree to the terms of this privacy notice.